

LICENSING BOARD, PONDICHERRY

Regulations and Conditions for the grant of Competency Certificates to Electrical Supervisors, Wiremen's Certificates, and Licences to Electrical Contractors under sub-rule (1) of the rule 45 of the Indian Electricity Rules, 1956, for the State of Pondicherry extracted from the Government of India Order No. EL. III-360 (1)/1, dated 29th May, 1958 and No. EL II-5 (4)/161, dated 6th January, 1966.

In case of any discrepancy, the provision in the G. O. referred to above, as amended up to date will be final.

MEMBER-SECRETARY.

I. CERTIFICATES AND PERMITS

9. Grant of Certificates and permits to wiremen:

(a) *Qualifications:* Every candidate who has passed the certificate examination in electrical wiring conducted by one of the Polytechnics of the Government of Madras or has an equivalent or higher qualification from any other recognised technical institute acceptable to the Board shall be eligible for a wiremen's certificate and permit and shall be granted the certificate and permit in Form C (a) and C respectively. 249+1

Provided that the Board may in the initial stages exempt from passing the electrical wiring certificate examination senior wiremen already in the trade who have not less than 10 years experience after examining each such case.

(b) *Application:* An application for the certificate shall be made to Secretary in Form A.

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II. GRANT OF CERTIFICATES AND PERMIT TO SUPERVISORS

(c) *Grades of Supervisors:* There shall be two grades of Electrical Supervisors namely Grade-A and Grade-B Grade-A Supervisors shall be authorised to supervise electrical installation works at low, medium and high voltage upto but not exceeding 33,000 volts. Grade-B Supervisors shall be authorised to supervise electrical installation works at low and medium voltage only.

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(d) *Qualification for Grade-A Supervisors:* Every candidate who holds a L. E. E. Diploma of the technological Diploma Examination Board, Madras or has undertaken an equivalent higher course in electrical engineering acceptable to the licensing Board and has at least one year's practical experience in actual installation work up to all the voltages specified shall be eligible for Grade-A Supervisor's competency certificate and permit. Provided that the Board may exempt from holding of the L. E. E. Diploma or such qualifications to experienced persons having matriculation or equivalent qualification and possessing supervisory experience in actual electrical installation works, including high voltages for not less than fifteen years; or who hold similar certificates issued by other licensing Boards. The competency certificate and permit for Grade-A Supervisors shall be granted in Form B/a and B respectively.

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(e) *Qualification for Grade-B Supervisors:*

Every candidate who holds wireman competency certificate issued by the Board and who is engaged in the trade for not less than five years or has passed the certificate examination in electrical wiring, conducted by one of the Polytechnics and has not less than five years experience in electrical installation work up to medium voltage shall be eligible for the grant of Grade-B Supervisor's competency certificate and permit. The competency certificate and permit for Supervisors shall be granted in the Forms B/A and B respectively.

(f) *Applications*: Applications for the competency certificate shall be made to the Secretary in Form A clearly stating whether the application is for Grade-A or Grade-B Supervisor's competency certificate and permit.

10. *Renewal of permits granted to Electrical Supervisors and Wiremen*:

Every permit granted to a Supervisor or a wireman under these regulations and conditions shall be renewable annually. Failure to any such permit shall render it liable to cancellation and the full initial fee shall be charged for the issue of a new permit. Applications for renewal together with the permits shall be submitted to the Secretary at least one month before the date of expiry.

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11. *Withdrawal or suspension of permit*:

Every permit granted under these regulations and conditions shall be liable to be withdrawn or suspended for such period as the Board may decide, if the holder thereof is found guilty of any malpractice under these regulations and conditions.

12. *Grant of duplicate, certificate or permit*:

A duplicate of certificate or permit granted under these regulations and conditions shall be issued on payment of the prescribed fee and on production by the applicant of proof of loss of the original certificate or permit together with the latest copy of his photograph to the satisfaction of the Secretary. A duplicate of every certificate and permit granted under these regulations shall be recorded in the office of the Secretary.

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III. LICENCE TO ELECTRICAL CONTRACTORS

1. (a) *Classification of Contractors*: There shall be two classes of licensed electrical contractor, viz., Grade-A and Grade-B. Grade-A contractors shall be

eligible to take up electrical installation works up to 33,000 volts. Grade-B contractors shall be eligible to take up electrical installation works of only low and medium voltages not exceeding 650 volts.

(b) *Applications:* Applications for the grant of Grade-A contractor's licence and Grade-B contractor's licence shall be made to the Secretary, in Form D/A and Form D/B respectively.

13. (a) Conditions for grant of Grade-A Contractor's licence:

Grade-A Electrical contractor's licence shall be granted in Form E/A to a person or firm who satisfies the Board that:

(1) he has in his possession the following:

- (i) One insulation resistance tester—1,000 volts
- (ii) One insulation resistance tester—500 volts
- (iii) One volt meter 6" dial portable type 0-500 volts.
- (iv) One Ammeter tong test type.
- (v) One phase sequence indicator.
- (vi) One earth resistance tester.
- (vii) Live line tester (Medium voltage) (one for each wireman)

(2) he—

(i) either himself is properly technically qualified and trained and possess a valid Grade-A Supervisor's certificate of competency and permit in Form B/a and Form B respectively, issued by the Board and who personally executes or supervises all works undertaken by him; or

(ii) has in his sole employ a Supervisor who possess a valid A-Grade certificate of competency and permit issued by the Board in Form B/a and Form B respectively and under whose direct supervision all works undertaken by the contractor are carried out.

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14. (b) Conditions for grant of Grade-B licence: 22

Grade-B Electrical Contractor's licence shall be granted in Form E/B only to such person or firm who satisfies the Board that:

(1) he has in his possession the following :

- (i) One insulation resistance tester 500Volts.
- (ii) Live line tester for medium voltage (One for each wireman).

(2) he—

(i) either himself holds a valid B-Grade Supervisors competency certificate and permit, in ~~Form B/A~~ and Form B respectively issued by the Board and who personally executes or supervises all works undertaken by him; or

(ii) has in his sole employ a Supervisor holding B-Grade Competency certificate and permit issued by the Board and under whose direct supervision all works undertaken by the contractor are carried out.

(c) Provided that the Board may refuse to grant such licence to any person, who in the opinion of the Board is not fit to hold such licence.

15. Electrical Contractor to keep instruments in good order :

An electrical contractor to whom a licence in Form E is granted shall keep the instruments necessary for carrying out the tests required under the Indian Electricity Rules, 1956 in good order.

16. Cancellation of Contractor's licence :

(a) If the holder of a competency certificate, on the strength of whose permit a licence has been granted to an Electrical contractor, leaves the services

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of such contractors, such contractor's licence shall be deemed to have been suspended should such contractor fail to employ a person holding a competency certificate and the permit within one month from the date on which the holder of the competency certificate has left such contractor's service, such contractor's licence shall be cancelled.

The Secretary may, with the approval of the President, extend this period to a maximum of 2 months in extraordinary cases.

(b) If a holder of a Supervisor's permit to whom a contractor's licence has been granted, accepts employment in any other firm, the contractor's licence granted to such holder shall be automatically cancelled.

17. Notice of termination of service of Supervisor to be given by the Electrical Contractor and Supervisor :

If a Supervisor's competency certificate holder in the employment of a licenced electrical contractor leaves his service the termination of such service together with his name and the competency certificate and the permit number shall be notified to the Secretary both by the Electrical contractor, and the Certificate holder.

18. When Contractor's Licence shall not be granted :

A contractor's licence shall not be granted to any holder of a Supervisor's permit whilst he is in the employ of any other firm.

19. When Contractor's Licence may be cancelled :

Board may at any time, cancel contractor's licence if the person to whom the licence is granted is in the opinion of the Board not fit to hold such licence.

20. *Inspection of Instruments :*

All testing instruments in the possession of every electrical contractor shall be produced from time to time before the Electrical Inspector or his representative for necessary inspection or testing.

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21. *Staff of Contractor :*

The entire staff of every licensed electrical contractor shall consist of *bona fide* holders of Competency certificates and full time employees:

Provided that a contractor may engage apprentices for training in which case the total number of apprentices employed by him at any time shall not exceed 25 per cent in case of Grade-A contractor and 50 percent in case of Grade-B contractor of his total wiring staff inclusive of apprentices, but exclusive of coolies and provided further that the contractor shall not permit such apprentices to carry out any electrical installation work, including additions alteration, repairs and adjustments to existing installations covered by rule 45 of the Indian Electricity Rules, 1956 except under the direct supervision of a person holding Supervisor's A-Grade or B-Grade certificates of competency as the case may be and under the guidance of at least one certified wireman on the premises.

Every contractor shall maintain an upto date register in Form F of all Supervisors, wiremen and apprentices and it shall be open to inspection at any time by the Electrical Inspector or any officer appointed to assist the Electrical Inspector to whom a copy of such register duly signed by the contractor shall be supplied.

No person whose name is not entered in such register shall be considered a *bona fide* employee on the contractor's wiring staff.

22. Mode of Contract :

Every contract for electrical installation work undertaken by a licenced electrical contractor shall be in wiring and the licenced electrical contractor shall be held responsible for quality of all materials used.

23. Notice of commencement of work :

Notice of electric installation works, including additions, alterations, repairs and adjustments to existing installation except such replacement of lamps fans, fuses, switches and other component parts of the installation as in no way alters its capacity or character, shall be given in writing by a licenced electrical contractor to the Electrical Inspector within 48 hours of the commencement of such work.

24. Test Reports :

For all electric installation work carried out under rule 45 of the Indian Electricity Rules, 1956, a test report shall be submitted by the licenced electrical contractor to the Electricity supply authorities concerned and to the Electrical Inspector. The test report shall be signed by the Supervisor under whose supervision the work has been carried out and countersigned by the licenced electrical contractor. The Supervisor shall be wholly responsible for the work and shall be present at the time of testing.

25. Renewal of Contractor's licence :

Every electrical contractor's licence granted under these regulations and conditions shall be renewable annually, failure to renew licence within time shall render such licence liable to cancellation, and the full initial fee (as in paragraph 33) shall be charged for the issue of a new licence. Applications for renewal together with the original licence shall be submitted to the Secretary, at least one month before the date of expiry of the licence.

26. *Grant of duplicate contractor's licence :*

A duplicate copy of electrical contractor's licence granted under these regulations and conditions shall be issued on payment of the prescribed fee as in paragraph 33 and on production by the applicant of proof of the loss of the original licence to the satisfaction of the Secretary.

27. *Change of name of electrical contractor :*

Any change in respect of the name of the electrical contractor to whom the licence is granted would be allowed on payment of the prescribed fee as in paragraph 33 provided that such change does not involve a transfer or an assignment of the licence to another person.

IV. MISCONDUCT OF LICENSED CONTRACTORS, SUPERVISORS AND WIREMEN.

29. *Report of negligence :*

Where in the opinion of an electric supply undertaking or of a person for whom any electric installation work has been carried out, the work is not carried out in accordance with the Indian Electricity Rules, 1959, the matter shall be reported to the Electrical Inspector concerned for such action as may be deemed necessary by him.

30. *Malpractice or infringement of regulations and conditions to be reported :*

If any person holding a permit and/or an electrical contractor's licence is found guilty of malpractice or infringement of these regulations and conditions, the Electrical Inspector concerned shall report the fact with full investigation to the Board for such action as may be deemed necessary.

V. ELECTRICAL SUPPLY UNDERTAKING CARRYING ON THE BUSINESS OF ELECTRICAL CONTRACTORS

31. *Supply undertaking to obtain contractor's licence*

No electric work shall be carried out by any electric supply undertakings unless they have obtained an electrical contractor's licence and employed a separate staff of Supervisors and wiremen, in compliance with these regulations and conditions.

Provided that where the services of a licensed electrical contractor are not available to the public in the area of supply of an electric supply undertaking, the licensing Board may exempt such electric supply undertaking, from the obligation of appointing a separate staff of electrical supervisors and wiremen for a period of one year at a time.

32. *Cancellation of licence granted to electric supply undertaking:*

An electrical contractor's licence granted to an electric supply undertaking shall be liable to be withdrawn by the Board if it is found that preferential treatment is being given to prospective consumers with a view to gain an unfair advantage in competition with local contractors:

VI. FEES

33. The following fees shall be levied under these regulations and conditions for:—

	Rs.	P.
(i) <i>Supervisor Grade-A:</i>		
Initial fee	...	10-00
Annual renewal fee	...	3-00

(ii) *Supervisor Grade-B:*

Initial fee ...
Annual-renewal fee ...

(iii) *Wiremen:*

Initial fee ... 3-00
Annual renewal fee ... 1-00

(iv) *Contractor's Licence Grade-A:*

Initial fee ... 50-00
Annual renewal fee ... 25-00

(v) *Contractor's Licence Grade-B:*

Initial fee 20-00
Annual renewal fee ... 10-00

(vi) *Fee for change of name of Contractor:*

Grade-A Contractor ... 25-00
Grade-B Contractor ... 10-00

(vii) *Fee for duplicate copy of licence, certificate or permit:*

1. Supervisor Grade-A ... 5-00 ✓
2. Supervisor Grade-B ... 2-00
3. Wiremen ... 2-00 ✓
4. Contractor Grade-A ... 10-00
5. Contractor Grade-B ... 5-00